



**APPLICATION FOR ADMISSION  
 AS ASSOCIATE MEMBER**

**FOR ASSOCIATESHIP**

Reg. No. \_\_\_\_\_

Final Exam \_\_\_\_\_

Term \_\_\_\_\_

Roll No. \_\_\_\_\_

The Secretary,  
 Institute of Cost and Management  
 Accountants of Pakistan  
 Karachi.

I hereby apply for admission as Associate Member of the Institute of Cost and Management Accountants of Pakistan.  
 Undertake to observe the provisions of the Cost and Management Accountants Act, 1966 and the Regulations made there under for the time being in force or which may thereafter from time to time be made.

Name in full (Block Letters) \_\_\_\_\_  
 (as in Matric Certificate)

Father's Name (Block Letters) \_\_\_\_\_

Residential Address: _____ _____ _____
Phone No _____
Fax No. _____
E-Mail. _____

Official Address: _____ _____ _____
Phone No _____
Fax No. _____
E-Mail. _____

Mailing Address: Please (Tick  )  Residential  Office

Date of Birth and Age (at date of signing) \_\_\_\_\_ Domicile \_\_\_\_\_

Minimum 21 years age, at the time of submitting application.

Nationality \_\_\_\_\_ N.I.C. No. \_\_\_\_\_

Names and addresses of three persons, to whom recommendation may be made, two at least, must be members of the Institute.

S. No.	Name & Membership No.	Designation	Address
1.			
2.			
3.			

Particulars of General Education  
(Starts from Matric / O Level)

Passing Year	Exam Passed	Institute / College	Grade/ Division

Computer Knowledge

Courses Attended	From	To	Institution / Company	Remarks

Level of proficiency in its application

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**Experience**

Please start from the latest job, Job description should be given on separate sheet attached. Use a new page for each designation/Job.

Period		No. of Months	Position Held	Organization	Business Sector	No. of Employees			Sheet No.
From	To					1	2	3	

1. Within organization 2. Accounting only 3. Reporting to the applicant

**Credit Hours of CPE (during last 5 years)**

Courses /Lectures Seminars etc. attended	Date(s)	Organiser(s)	Credit Hours	Remarks

Note: 20 hours in a calender year, for members in Pakistan – 5 hours for members, residing abroad.

**Membership(s) of other societies / institutions.**

Society / Institute	Title	From	To	Nature of Activities

**OTHERS**

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I, \_\_\_\_\_, the undersigned certify that the above statements are correct, and do hereby agree that in the event of my admission as a Member of Institute, I will be governed by the Cost and Management Accountants Act, 1966 and the regulations made there under for the time being in force, that I will advance the objects of the Institute as far as shall be in my power and will attend the meetings thereof as often as I conveniently can, provided that, whenever I shall signify in writing to the Secretary that I am desirous of withdrawing from the Institute, I shall (after the payment of any arrears which may be due to me at that date and after the return of my certificate of membership) be free from this obligation.

Date: \_\_\_\_\_

\_\_\_\_\_  
**Signature**

**Attested documents required for Associate Membership**

1. Dully filled-in Application Form with:
  - i) Two Passport size coloured photographs
  - ii) Copy of N. I. C.
  - iii) Fee deposited receipt
  - iv) Copy of Matric Certificate
  - v) Copy of ICMAP Passing Certificate
2. Minimum three years relevant Experience Certificates (from current as well as previous employer).
3. CPE Credit Hours Certificate.
4. Three Recommendation Letters, two atleast, must be from ICMAP members.
5. Two sets of Resume
6. Certificate of Computer Literacy (from reputable institutes or from employer).

Meeting Date: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Decision: Elected / Deferred

\_\_\_\_\_  
**MEMBER-EXECUTIVE COMMITTEE**

\_\_\_\_\_  
**PRESIDENT**

If case has been deferred previously and re-submitted

Meeting Date: \_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Decision: Elected / Deferred

\_\_\_\_\_  
**MEMBER-EXECUTIVE COMMITTEE**

\_\_\_\_\_  
**PRESIDENT**

**FOR OFFICE USE ONLY**

	<u>Receipt No.</u>	<u>Date</u>	<u>Amount</u>
Admission Fee	_____	_____	_____
Annual Subscription	_____	_____	_____
Difference of annual subscription	_____	_____	_____

Membership No. \_\_\_\_\_

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
**MEMBERS' SECTION**