

## PRE-QUALIFICATION / REGISTRATION OF SUPPLIERS / SERVICE PROVIDERS/CONTRACTORS

ICMA Pakistan invites competent SUPPLIERS / SERVICE-PROVIDERS for registration and pre-qualification to provide various types of goods and render diversified services on as and when requested basis for its Head Office and other campuses located at **Karachi, Lahore, Islamabad, Multan, Faisalabad and Peshawar**. The Suppliers, Vendors, Service Providers Contractors etc. are required in the following areas:

### SUPPLIERS

1. Stationery Items and Office Supplies;
2. Computer Hardware & Accessories, Network and Communication Tools;
3. Printing Paper and Art Card Suppliers;
4. Furniture & Fixtures, Chairs, Tables, etc.;
5. Electrical and Electronics Items;
6. Plaques, Mementos, Souvenirs, Corporate Giveaways Suppliers;
7. Security Equipment, Cameras, CCTV, etc.;
8. Booksellers;

### SERVICE PROVIDERS

#### Contractual Services

1. Travel Agents and Ticketing Services;
2. In-house Cafeteria / Canteen Services;
3. Security Guard Services;
4. Janitorial Services;
5. A/Cs Repair & Maintenance;
6. IT Hardware Equipment Repair and Maintenance
7. General Services for Repair and Maintenance

#### Specialized Services

8. Printing and Publications including Off-set, Panaflex, Banner, etc.;
9. Agencies for managing and coordinating the digital and social media pages/handles and implementing social media strategies.
10. Advertising Agency/Firm
11. Graphics Designing / Composing Services
12. Book Binding, Compiling, etc.;
13. Digital and Ordinary Identification Card Making;
14. Internet, Communication and Broadband Services;
15. Networking and Data Cables Repair & Maintenance;

16. Services of Diesel Generators, Photocopiers, Laser / other Printers, PABX, etc.;
17. UPS, Dry Battery, Stabilizer, etc. Repair & Maintenance;
18. Electrical Wiring, Plumbing, etc.

#### Rental Services

19. Rent-a-Car/Van/Bus Rental Services;
20. Security Equipment;
21. Photocopying Services;

#### Miscellaneous Services

22. Guest / Hotel Rooms Services;
23. Interior Designer / Architect; Constructions & Civil works
24. Engineering Consultants;
25. Catering Services;
26. Curtain, Blinds, Repair & Maintenance;
27. Newspaper Distributors;
28. Water Tanker Services;
29. Motor Vehicle Repair and Maintenance;
30. Sanitary and Hardware Items;
31. Contractors to provide Carpenter, Painter, Sewage Cleaner, Plumber, Electrician, Mason, and other skilled labor;

The interested suppliers/contractors may register / pre-qualify their firm by providing their business details on a prescribed Pre-Qualification / Registration document. If required, the selected / short-listed suppliers/contractors will be informed in due course of time as and when required. Registered / pre-qualified suppliers/contractors will be invited for the financial bids / quotes to compete with other bidders. The document may be obtained from the website of ICMA Pakistan link as follows: [https://www.icmap.com.pk/News\\_Pdf/doc\\_pre-qualification.pdf](https://www.icmap.com.pk/News_Pdf/doc_pre-qualification.pdf)

The interested parties may submit all their documents within 15 days from the date of advertisement through courier/post. ICMA Pakistan reserves the right to accept or reject any or all firms applied for registration / pre-qualification on the basis of technical or any other grounds without informing to them.

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Administration Department ICMA Pakistan's Head Office Building, ICMAP Avenue, ST-18/C, Block-6, Gulshan-e-Iqbal, Karachi.	Director Central Region ICMA Pakistan Building, 42, Ferozpur Road, Lahore.	Director Northern Region ICMA Pakistan Building, Plot No. 16, Sector H/9, Islamabad.	Deputy Director ICMA Pakistan Building, ICMAP Street, Shalimar Colony, Bosan Road, Multan	Joint Director ICMA Pakistan Faisalabad Campus, 335-B, People's Colony No. 1, Off Satiana Road, Faisalabad.

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**"DONATE FOR DIAMER-BHASHA AND MOHMAND DAMS"**