

INSTITUTE OF COST AND MANAGEMENT ACCOUNTANTS OF PAKISTAN

CORPORATE RELATIONS DEPARTMENT

JOB VACANCIES INFORMATION - EXECUTIVE POSITIONS

Sunday, March 7, 2010

JOBS IN SINDH

Sr	Job Summary	Job Description	Application Req:	Apply By	Organization / Contact	Source
1	Job Title : Manager Finance Job Scale : BPS-18 Job Location : Karachi No. of Position(s) : 1 Age : 45 years (Max.) Min. Qualification : ICMA-P3 or ACMA Min. Experience : 5 years or 3-years	<ul style="list-style-type: none"> • 5 years out of which min. 3 years in BPS-17 at Managerial level for ICMA-P3 or • 3 years in BPS –17 or at Managerial level for ACMA • Well versed with fully automated accounting system with excellent knowledge of Financial and Accounting Software applications and exceptional MS Office skills. 	<ul style="list-style-type: none"> • Applications along with complete CV • Attested copies of testimonials • Two passport size photographs. 	March 15, 2010	Additional Director (Personnel) Defence Housing Authority, DHA, 2-B, East Street, Phase – I, D.H.A., Karachi-75500. T: 021-9926 6828 W: www.dhakarachi.org	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 18
2	Job Title : Asst Manager Finance Job Scale : BPS-17 Job Location : Karachi No. of Position(s) : 1 Age : 45 years (Max.) Min. Qualification : ICMA-P3 or ACMA Min. Experience : 3 years or 2-years	<ul style="list-style-type: none"> • 3 years out of which min. 2 years in BPS-16 or equivalent for ICMA-P3 or • 2 years in BPS –16 or equivalent for ACMA • Well versed with fully automated accounting system with excellent knowledge of Financial and Accounting Software applications and exceptional MS Office skills. 				
3	Job Title : Finance Analyst Job Location : Anywhere in Pakistan Min. Qualification : N/M* Min. Experience : 2 years	<ul style="list-style-type: none"> • Thorough knowledge of finance & accounting principles, high level of analytical techniques, excellent financial modeling skills and high level of computer literacy 	<ul style="list-style-type: none"> • Apply online 	March 18, 2010	W: www.ptc.com.pk	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 17
4	Job Title : Financial Officer Job Location : Karachi Age : 25 to 35 years Min. Qualification : Postgraduate Min. Experience : 3 to 5 years	<ul style="list-style-type: none"> • Not-mentioned 	<ul style="list-style-type: none"> • Apply 	N/M	P. O. Box No.20123, Karachi	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 14

JOBS IN SINDH

Sr	Job Summary	Job Description	Application Req:	Apply By	Organization / Contact	Source
5	<p>Job Title : Financial Accountant</p> <p>Job Type : Contract basis (30 months renewable)</p> <p>Job Location : Karachi</p> <p>Age : 28 and 35 years</p> <p>Min. Qualification : N/M*</p> <p>Min. Experience : 5 years</p> <p>Salary : PKR 68000 (net after tax) per month and living Allowance PKR 25000 (net after tax) per month</p>	<ul style="list-style-type: none"> • Able to work independently and produce management accounts, stock reconciliation and other management reports whilst keeping close controls on debtors cash and stocks. 	<ul style="list-style-type: none"> • CV • Copy of passport • Recent photograph • Copies of academic / professional certificates. 	March 22, 2010	Trans Oasis Products Office # 410, 4th Floor Business & Finance Centre, I. I. Chundrigar Road, Opp. State Bank of Pakistan, Karachi C: 0300-8216649 E: transoasisproducts@live.com	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 16
6	<p>Job Title : Internal Auditor</p> <p>Job Location : Karachi</p> <p>Age : 45 years</p> <p>Min. Qualification : Professional Qualified Accountant with membership of recognized professional body</p> <p>Min. Experience : 5 years</p>	<ul style="list-style-type: none"> • Relevant experience in a renowned public autonomous body / entity or a company registered with SECP • Knowledge of company, corporate and other related laws. 	<ul style="list-style-type: none"> • CV • Recent photograph. • Post applied for should be mentioned on the envelope. 	Within 15 days of the publication of this advertisement	Manager (Accounts & Admin) Pakistan Gems and Jewellery Development Company, M-3, Mezzanine Floor, Regent Plaza Hotel & Convention Centre Main Sharah-e-Faisal, Karachi	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 14
7	<p>Job Title : Manager Accounts</p> <p>Job Location : Karachi</p> <p>Min. Qualification : Postgraduate</p> <p>Min. Experience : 5 years</p>	<ul style="list-style-type: none"> • Experience in Audit, Taxation and can handle all financial matters of Head Office as well as field project offices. • Must be familiar with Peachtree accounting software. 	<ul style="list-style-type: none"> • Email CV 	March 12, 2010	3/L, Block – 2, PECHS, Shahrah-e-Quaideen, Karachi E: takhleeq_hr@live.com	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 10
8	<p>Job Title : Manager Accounts</p> <p>Job Location : Karachi</p> <p>Min. Qualification : N/M</p> <p>Min. Experience : N/M</p>	<ul style="list-style-type: none"> • Not-mentioned 	<ul style="list-style-type: none"> • Apply 	N/M	Box No.78575 Dawn vacanciesaccounts83@yahoo.com	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 10

JOBS IN PUNJAB

9	<p>Job Title : Finance Officer</p> <p>Job Location : Jhelum</p> <p>Min. Qualification : ICMA Inter</p> <p>Min. Experience : 2 years</p>	<ul style="list-style-type: none"> • Thorough knowledge of accounting policies and Standards and Tax and Corporate Law. 	<ul style="list-style-type: none"> • Apply online 	March 18, 2010	W: www.ptc.com.pk	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 17
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JOBS IN RAWALPINDI / ISLAMABAD

10	<p>Job Title : Finance Officer</p> <p>Job Location : Head Office, Islamabad</p> <p>Min. Qualification : ICMA Inter</p> <p>Min. Experience : 2 years</p>	<ul style="list-style-type: none"> • Thorough knowledge of accounting policies and Standards and Tax and Corporate Law. 	<ul style="list-style-type: none"> • Apply online 	March 18, 2010	W: www.ptc.com.pk	Dawn Karachi Sunday March 7, 2010 Career Opportunities page 17
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JOBS IN RAWALPINDI / ISLAMABAD

Sr	Job Summary	Job Description	Application Req:	Apply By	Organization / Contact	Source
11	<p>Job Title : G. M. Finance Job Location : Islamabad Age : 58 ~ 68 years Min. Qualification : FCMA Min. Experience : N/M</p>	<ul style="list-style-type: none"> • Candidate would be a retired professional accountant in good health. 	<ul style="list-style-type: none"> • Email CV 	N/M	Bright HR Solutions Pvt. Ltd. C: 0333-6333-212 E: hrrsolutionshr@aol.com	The News International Karachi Sunday March 7, 2010 page 1
12	<p>Job Title : Assistant Director Accounts Job Scale : BS-17 Job Type : Contract basis (1 year) Job Location : Islamabad No. of Position(s) : 1 Min. Qualification : Postgraduate Min. Experience : 2 years Salary : Rs.45,000/-</p>	<ul style="list-style-type: none"> • Experience in relevant field and be able to manage financial matters of project by utilizing his staff. • To handle all the matters relating to budget and accounts. 	<ul style="list-style-type: none"> • Application on simple paper and complete CV. • Application proforma may be downloaded for the CDNS website • Two passport size photographs • Attested copies of testimonials. • For further details please visit website. 	Within 15 days of publishing of this advertisement.	Nadeem Iqbal, Assistant Director (Admn), Central Directorate of National Savings (CDNS), Ministry of Finance Government of Pakistan Automation Project of Central Directorate of National Savings House No. 897, Street No. 90 Sector I-8/4, Islamabad. T: 051-4861621 E: info@savings.gov.pk W: www.savings.gov.pk	Dawn Karachi Monday March 8, 2010 National page 9
OVERSEAS JOB						
13	<p>Job Title : Chief Accountant Job Location : Saudi Arabia Min. Qualification : Postgraduate in Accounting Min. Experience : 5 to 6 years</p>	<ul style="list-style-type: none"> • Experience of finalizing Accounts Independently in a Good Manufacturing Company. • Must have completed Articleship with a reputable Chartered Accountants firm. • Strong Computer Skills in Accounting Software, Windows XP etc. 	<ul style="list-style-type: none"> • CV • Copies of Educational & Experience Certificates • Recent photograph 	N/M	Pakban Enterprises, Overseas Employment Promoters 914-Uni Plaza, I. I. Chundrigar Road, Karachi T: 021-3241 2718, 3241-2444 pakbanenterprises@gmail.com info@nestle-waters.com.sa	Daily Jang Karachi Sunday March 7, 2010 page 11