

**STAGE-1****FUNDAMENTALS OF FINANCIAL ACCOUNTING AND TAXATION**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Frankwood Business Accountancy	Frankwood	Pearson Education Ltd, England
Accounting Principles	Jerry. J	John Willey & Sons. Inc., England
IFRSs/IASs	IASB	International Accounting Standards Board, London.
Accounting: The Basis for Business Decision	Robert F. Meigs, Jan R. Williams, Susan F. Hakar, Mark S. Bettner Jack L. Smith	Irwin McGraw-Hill, New York
Accounting Principles	Jack L. Smith	McGraw-Hill Company Inc., New York
Financial Accounting Fundamentals	PBP	Professional Business Publications, Lahore.
Federal Taxes in Pakistan Synopsis of Taxes in Pakistan	Mirza Munawar Hussain	Iqbal Brothers, Lahore.
Income Tax Law Plus Practical Problems with Solutions	Prof. Dr. Khawaja Amjad Saeed	Azim Academy, 21-Urdu Bazar, Lahore.
<b>ADDITIONAL READINGS</b>		
An Introduction to Accountancy	S.N. Maheshwari	Vikas Publishing House, New Delhi.
Advanced Accounting	S.P. Jain	Kalyani Publisher, New Delhi.

**STAGE-1****BUSINESS ECONOMICS**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Economics	David Begg / Stanley Fischer & Rudiger Dornbusch	McGraw Hill Book Co. Europe Shoppenhanaers Road, Maidenhead, Berkshire SL6 2QL, England.
Economics	Paul A. Samuelson and William D. Nordhaus	McGraw-Hill Companies, Inc. 1221 Avenue of the Americas, New York, NY 10020.
Economics	Campbell R. McConnell/Stanley L. Brue	McGraw-Hill, Co. Inc., Princeton Road, S-1 Hightslown, NJ 08520, New York.
Economics for Business	PBP	Professional Business Publications, Lahore.
Economy of Pakistan	Prof. Dr. Khawaja Amjad Saeed	Distributed by Oxford University Press, Karachi.
Pakistan Economic Survey (Latest)	Finance Division, Economic Advisor Wing	Government of Pakistan.
Economy of Pakistan 2004-2005	Saeed Nasir and Kamal Haider	-----
<b>ADDITIONAL READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Pakistan: Economic and Social Statistics	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Micro Economics 4th Edition	David N. Hyman	McGraw-Hill, Co. Inc., Princeton Road, S-1 Hightslown, NJ 08520, New York.
Macro Economics 4th Edition	David N. Hyman	McGraw-Hill, Co. Inc., Princeton Road, S-1 Hightslown, NJ 08520, New York.
Modern Economic Theory	Kewal Krishan Dewett/Adarsh Chand	Shyam Lal Charitable Trust, Ram Nagar, New Delhi-11055.
Issues in Pakistan's Economy	S. A. Zaidi	Oxford University Press, Karachi.

**STAGE-1****BUSINESS LAWS**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Business Law	M.C. Kuchhul	Vikas Publishing House, New Delhi.
(A Manual of) Mercantile Law	M. C. Shukla	S. Chand & Co., Ram Nagar, New Delhi 110055, India.
Bare Acts	Govt. of Pakistan	Publications Division, Govt. of Pakistan.
Mercantile Law	Luqman Baig	Ghanzanfar Academy Pakistan, 30, Urdu Bazar Karachi
Mercantile and Industrial Laws in Pakistan	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Labour Code	M. Shafi / P. Shafi	Bureau of Labour Publications, 8, Business Centre, Mumtaz Hasan Road, P.O. Box 5833, Karachi – 74000.
<b>ADDITIONAL READINGS</b>		
Elements of Mercantile Law	N.D. Kapoor	Sultan Chand & Sons, New Delhi.
Mercantile Law and Industrial Law	Q. A. Wadud	Sun-rise Publishing Qazi Villa, A/17-2-B, National Cement, Housing Society, Rashid Minhas, Road, Gulshan-e-Iqbal Karachi 75300.

**STAGE-1**  
**BUSINESS ENGLISH**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Mastering English Grammar	S. H. Burton	Macmillan Education Ltd., Houndmills, Basingstoke, Hampshire RG21 2XS and London.
Understanding and Using English Grammar	Betty Schramfer Azar	Pearson Longman ESL St. Laurent, Quebec Canada - H4S 1R3
English for Business Studies 3rd Edition	L. Gartside	Pitman Publishing Ltd., 128, Long Acre, London WC2E 9AN U.K.
Language Three & Four	Sadler Hayllar Powell	Macmillan Education, 627 Chapel Street, South Yarra, Victoria 3141.
<b>ADDITIONAL READINGS</b>		
A Quick English Reference	J.S. Hooper	Oxford University Press, Karachi.
High School English Grammar and Composition	P.C. Wren / H. Martin	S. Chand & Company Ltd 7361, Ram Nagar, New Delhi - 110055

**Note:** Teachers and students are encouraged to use authentic materials from newspapers, magazines and electronic media to develop reading, writing, listening and speaking skills.

**STAGE-2****FUNDAMENTALS OF COST AND MANAGEMENT ACCOUNTING**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Cost Accounting	F. Usry, H. Hammer & Adolph Matz	South Western Publishing Co., Cincinnati, Ohio, U.S.A.
Management and Cost Accounting	Colin Drury	Thomson Learning, High Holborn Ouse, 50-51 Bedford Row, London
Cost Accounting	T. Lucy	DP Publications, Aldyne Place, 142-144 Uxbridge Road, Shepherds Bush Green, London W12 8AW.
Cost Accounting	Charles T. Horngren, Srikant M. Datar George Foster	Prentice Hall of India, New Delhi.
Management Accounting Fundamentals	PBP	Professional Business Publications, Lahore.
<b>ADDITIONAL READING</b>		
Cost & Managerial Accounting	Jack Gray & Don Ricketts	McGraw-Hill Company Inc., Princeton Road, S-1 Hightslown, NJ08520, New York.

**STAGE-2****MANAGEMENT AND MARKETING**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Strategic Management 10th Edition	John Thompson	CIMA London.
Management 6 <sup>th</sup> Edition	Stephen P. Robins and Mary Coulter	Prentice Hall International Inc., New York.
Principles of Marketing 8 <sup>th</sup> Edition	Philip Kotler and Gary Armstrong	Prentice Hall International Inc., New York.
Strategic Management 7 <sup>th</sup> Edition	Fred R. David	Prentice Hall International Inc., New York.
Organisational Management and Information Systems	PBP	Professional Business Publications, Suite # 3, 5 Third Floor, Taj Arcade, 73-Jail Road, Lahore.
<b>ADDITIONAL READINGS</b>		
HR. Management Manual (Managers Pocket Guide Series)	–	Penguin Books, New Delhi, India.
HRM/HRD: Personnel Management	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Management: Text & Cases	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Marketing Cases	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.

**STAGE-2****BUSINESS MATHEMATICS & STATISTICS**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Quantitative Techniques	T. Lucy	DP. Publications Ltd., Aldine place, 142-144 Uxbridge Road Shepherds Bush, Green, London W12 8AW.
Introduction to Statistics	Ronald E. Walpole	Macmillan Publishing Co. Inc. New York.
Applied Mathematics for Business, Economics & the Social Sciences.	Frank S. Budnick	McGraw-Hill Company Inc., Princeton Road, S-1 Hightslown, NJ08520, New York.
Business Mathematics	PBP	Professional Business Publications, Lahore.
<b>ADDITIONAL READING</b>		
Business Mathematics	Mirza Muhammad Hassan & Muhammad Ali Mirza	Farooq Kitab Ghar, 32-33 Urdu Bazar, Karachi.

**STAGE-2****INTRODUCTION TO INFORMATION TECHNOLOGY**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Computer Fundamentals (Concepts, Systems & Applications)	Pradeep K.Sinha Priti Sinha	Professional Business Publication Suite # 3, 5 Third Floor, Taj Arcade 73-Jail Road, Lahore
Computer, 8/E	H.L Capron	Prentice Hall International Inc.
A Complete book on Information Technology	Dr. Rajesh Trehan	Cyber tech (CCT)
MS Office 2000	Gini Courter Annette Marquis	Sybex
<b>ADDITIONAL READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Network Security (Second Edition)	Chris Brenton Camreon Hunt	Sybex
CISA Manual	CISA	Information Systems Audit and Control Associations, Inc., 3701 Algonquin Road, Suite 1010 Rolling Meadows, Illinois, 60008 USA.

**STAGE-3****FINANCIAL ACCOUNTING**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Frank Wood's Business Accounting	Frank Wood/Alan Sangster	Pearson Education Ltd, England.
International Financial Reporting Standards (IFRSs/IASs)	International Accounting Standards Board	International Accounting, Standards Board, 30 Cannon Street London EC4M 6XH, United Kingdom.
Financial Accounting and Tax Principles	PBP	Professional Business Publications, Lahore.
An Introduction to Accountancy	S.N.Maheshwari/S.K Maheshwari	Vikas Publishing House, (Pvt) Ltd., 576, Masjid Road, Jangpura, New Delhi.
Advanced Accountancy	R. L. Gupta	Sultan Chand & Sons, Publishers 23, Daryaganj, New Delhi.
<b>ADDITIONAL READING</b>		
Accounting: The Basis for Business Decisions	Robert F. Meigs / Walter B. Meigs	McGraw-Hill Publishing Company Inc., New York.

**STAGE-3****INFORMATION SYSTEMS AND IT AUDIT**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Information Systems: The Foundation of E-Business, 4/Edition	Steven Alter	Prentice Hall International Inc.,
Decision Modelling with Microsoft Excel, 6/Edition	Jeffrey H. Moore, Stanford University Larry R. Weatherford	University of Wyoming, Prentice Hall.
CISA Review Manual	CISA	Information Systems Audit and Control Associations, Inc., 3704 Algonquin Road, Suite 1010 Rolling Meadows, Illinois 60008, USA.
Spreadsheet/MS Excel Package	Microsoft Corporation	Microsoft Corporation, New York.
IFAC Guidelines on IT	_____	International Federation of Accountants, 545, Fifth Avenue, 14 <sup>th</sup> Floor, New York, NY 10017.
<b>ADDITIONAL READINGS</b>		
Introduction to Information System	James O' Brien	McGraw Hill, Irwin, New York.
Practical IT Auditing	James R. Hickman	Warren Gorham & Lamont RIA Group, 117 East Stenens avenue Vahalla, New York 10595.
Information Technology for Business Executives	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Principles of Auditing	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.

**STAGE-3****COST AND MANAGEMENT ACCOUNTING – PERFORMANCE APPRAISAL**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Cost & Managerial Accounting	Jack Gray & Don Ricketts	McGraw-Hill Company Inc., Princeton Road, S-1 Hightslown, NJ08520, New York.
Managerial Accounting	Ray H. Garrison & Eric W. Noreen	South Western Publishing Co. USA
Management and Cost Accounting	Colin Drury	Thomson Learning, High Holborn Ouse, 50-51 Bedford Row, London
Cost Accounting	Adolph Matz / Milton F. Usry	South Western Publishing Co., Cincinnati, Ohio, U.S.A.
Management Accounting Performance Evaluation	PBP	Professional Business Publications, Lahore.
<b>ADDITIONAL READING</b>		
Cost Accounting A Managerial Emphasis	Charles T. Horngren / George Foster & Srikant M. Datar	Prentice Hall of India (Pvt) Ltd., New Delhi 110001, India.

**STAGE-3****PRESENTATION AND COMMUNICATION SKILLS**

<b>CORE READING</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Excellence in Business Communication	Join V Thill Courtland L Bove's	Prentice-Hall International Inc. Upper Saddle River New Jersey
Model Business Letters	L. Gartside	Financial Times Prentice Hall Pearson Professional Education
<b>ADDITIONAL READING</b>		
Communication for Business (A Practical Approach)	Shirley Taylor	Pitman Publishing 128 Long Acre, London WC2E 9AN
Effective Business Communication	Herta A. Murphy / Herbert W. Hildebrandt & Jane P. Thomas	McGraw-Hill Company Inc. Princeton Road S-I Hightslown, NJ08520, New York.

**STAGE-4****ADVANCED FINANCIAL ACCOUNTING AND ANALYSIS**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Intermediate Accounting	Donald E. Kieso / Jerry J. Weygandt & Terry D. Warfield	John Willey & Sons. Inc., England.
Modern Advanced Accounting	E. John Larsen	McGraw-Hill Company Inc., New York.
Financial Analysis	PBP	Professional Business Publications, Lahore.
An Introduction to Accountancy	S.N. Maheshwari / S. K. Maheshwari	Vikas Publishing House, Pvt. Ltd., 576, Masjid Road, Jangpura, New Delhi.
Companies Ordinance 1984	Govt. of Pakistan.	P.L.D. Publishers Lahore.
International Financial Reporting Standards / IASs	International Accounting Standards Board	International Accounting Standards, Board, 30 Cannon Street, London, EC4M 6XH United Kingdom.
Advanced Accountancy	R. L. Gupta	Sultan Chand & Sons Publishers, 23, Daryaganj, New Delhi.
<b>ADDITIONAL READINGS</b>		
Reading in Financial Analysis	Qaisar Mufti	Royal Book Co., Karachi .
Advanced Accountancy	S.P. Jain / K. L. Narang	Kalyani Publishing, New Delhi, Ludhiana.
Advanced Accounting	Harry Simons / Wilbert E. Karrenbrock	South Western, Publishing Company N. Y.

**STAGE-4****INTEGRATED MANAGEMENT**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Strategic Management	Leslie W. Rue Phyllis G. Holland	McGraw-Hill, New York.
Organisational Behaviour	Fred Luthans	McGraw-Hill, Irwin, New York.
Organisational Behaviour	Greory Moorhead Ricky W.Griffin	Houghton Mifflin Company, USA
Integrated Management	PBP	Professional Business Publications, Lahore.
PMBOK (Project Management Body of Knowledge) 1998 edition	Project Management Institute	Project Management Institute.
Microsoft Project 98 (Software)	Microsoft	Microsoft Inc. USA.
<b>ADDITIONAL READING</b>		
Management	James A.F. Stoner, A. Edward Freeman and Daniel A. Gilbert, Jr.	Prentice-Hall of India, New Delhi.

**STAGE-4****CORPORATE LAWS AND SECRETARIAL PRACTICES**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Company Law & Secretarial Practice in Pakistan	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Practical Approach to Companies Ordinance 1984	Nazir Ahmed Shaheen	Federal Law House, H/136 Muree Road, Committee Chowk, Rawalpindi.
Company Secretarial Practice	Q. A. Wadud	Royal Book Company, 232, Saddar Cooperative Market, Abdullah Haroon Road, P.O. Box No. 7737, Karachi-74400.
Secretarial Practice	D. P. Jain	Konark Publishers Pvt. Ltd.
Bare Acts	—	Govt. of Pakistan Publishers, Karachi
<b>ADDITIONAL READING</b>		
Manual of Corporate Governance	SECP	SECP, Islamabad.

**STAGE-5****MANAGEMENT ACCOUNTING-DECISION MAKING**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Managerial Accounting	Ray H. Garrison & Eric W. Noreen	South Western Publishing Co. USA
Managerial Accounting	T. Lucy	DP Publications Ltd. Aldine place, 142-144, Uxbridge Road, Shepherds, Bush Green, London W12 8AW.
Managerial Accounting	Ronald W. Hilton	Mc-Graw-Hill Companies Inc. Princeton Road, S-1 Hightslown, NJ08520, New York.
Management Accounting Decision-Making	PBP	Professional Business Publications, Lahore.
Introduction to Management Accounting	Charls T. Horngren, Gary L. Sundem & William O. Stratton	Prentice-Hall of India Pvt. Ltd., New Delhi-110001.
Handbook of Management Accounting	Roger Cowe	Gower Publishing Co. Ltd., Aldershot, England.
<b>ADDITIONAL READINGS</b>		
Managerial Accounting	Lane K. Anderson, Harold M. Sollenberger	South Western Publishing Co.
Cost Accounting-A Managerial Emphasis	Charles T. Horngren, George Foster & Srikant M. Datar	Prentice-Hall of India Pvt. Ltd., New Delhi-110001.

**STAGE-5****RISK MANAGEMENT AND AUDIT**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Principles of Auditing	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
Advanced Auditing	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.
International Standards on Auditing	_____	International Federation of Accountants, 545, Fifth Avenue, 14 <sup>th</sup> Floor, New York, NY 10017.
Business Risk Assessment	David McNamee	The Institute of Internal Auditors USA.
<b>ADDITIONAL READINGS</b>		
De Paula's Auditing	Frank A. Attwood & Neil D. Stein	Pitman Publishing, 128 Long Acre, London WC2E 9AN.
Spicer & Peglar's Practical Auditing	Spicer and Peglar	Butterworth & Co. Ltd. 88 Kingsway, London WC2B 6AB.
Risk Management	Michel Crouhy, Robert Mark, Dan Galai	Mc-Graw-Hill
Cost Audit Rules	_____	Govt. of Pakistan.
Corporate Governance	Arya, Tandan and Vaslisht	Deep and Deep Publications, Rajouri Garden, New Delhi 110027.
Corporate Governance	Prof. Dr. Khawaja Amjad Saeed	Institute of Business Management, G.P.O. Box No. 1164, Lahore.

**STAGE-5****BUSINESS TAXATION**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Complete Income Tax Law (Latest Edition)	Sheikh Asif Salam	S. A. Salam Publications, Lahore.
Introduction to Income Tax Ordinance, 2001 & Income Tax Rules, 2002	Huzaima Bukhari & Dr. Ikramul Haq	Lahore Law Publications.
Sales Tax, 1990	Tariq Najeeb Choudhry	Tariq Najeeb Corporation, Lahore.
Central Excise Act 1944 and Rules	Tariq Najeeb Choudhry	Tariq Najeeb Corporation, Lahore.
Customs Act, 1969	—	Government of Pakistan.
Income Tax Law plus Practical Problems with Solution	Prof. Dr. Khawaja Amjad Saeed	Azim Academy, 21-Urdu Bazar, Lahore.
Synopsis of Taxes in Pakistan	Mirza Munawar Hussain	Iqbal Brothers, Lahore.

**STAGE-6****STRATEGIC FINANCIAL MANAGEMENT**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Financial Management and Policy	James C. Van Horne	Prentice Hall of India Pvt. Ltd., New Delhi 110001.
Financial Management	I.M. Pandey	Vikas Publishing House, (Pvt) Ltd., 576, Masjid Road, Jangpura, New Delhi.
Management Accounting Financial Strategy	PBP	Professional Business Publications, Lahore.
Financial Management Theory and Practice	Eugene F. Brigham and Michael C. Ehrhardt	South Western, United Kingdom.
<b>ADDITIONAL READING</b>		
Financial Management	M.Y Khan and P.K Jain	Tata Mc-Graw-Hill Publishing Co.Ltd., 4/12 Asif Ali Road New Delhi.

**STAGE-6****FINANCIAL REPORTING**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
International Financial Reporting Standards (IFRSs/IASs)	—	International Accounting Standards Board, 166 Fleet Street, EC4A 2DY, London.
Modern Advanced Accounting	E. John Larsen	Mc-Graw-Hill Companies Inc., Princeton Road, S-1 Hightslown, NJ08520, New York.
Disclosure Requirements and (Revised) Fourth & Fifth Schedules of Companies Ordinance, 1984		Govt. of Pakistan
Companies Ordinance 1984 and Article of Association		Govt. of Pakistan
Relevant Sections of Income Tax Ordinance, 2001		Govt. of Pakistan
Relevant Sections of Banking Companies Ordinance, 1962		Govt. of Pakistan
Prospectuses for Allotment of Shares & Securities of Companies		
Annual Reports of the listed companies		
Periodic Reports of Companies		

**STAGE-6****MANAGEMENT ACCOUNTING - BUSINESS STRATEGY**

<b>CORE READINGS</b>		
<b>TITLE</b>	<b>AUTHOR</b>	<b>PUBLISHER</b>
Managerial Accounting	Ray H. Garrison & Eric W. Noreen	South Western Publishing Co. USA
Management and Cost Accounting	Colin Drury	Thomson Learning, High Holborn Ouse, 50-51 Bedford Row, London
Advanced Cost Accounting	T. Lucy	DP Publications Ltd. Aldine place, 142-144, Uxbridge Road, Shepherds, Bush Green, W12 8AW London.
Management Accounting Business Strategy	PBP	Professional Business Publications, Suite # 3, 5 Third Floor, Taj Arcade 73-Jail Road Lahore
Introduction to Management Accounting	Charles T. Horngren, Gary L. Sundem & William O. Stratton	Prentice-Hall of India Pvt. Ltd., New Delhi-110001.
Cost Accounting – Managerial Emphasis	Charles T. Horngren / George Foster & Srikant M. Datar	Prentice Hall of India (Pvt) Ltd. New Delhi 110001, India.
<b>ADDITIONAL READING</b>		
Cost Accounting	Adolph Matz / Milton F. Usry	South Western Publishing Co., Cincinnati, Ohio, U.S.A.

<b>Code</b>	<b>Stage-1</b>
<b>S-101</b>	Fundamentals of Financial Accounting and Taxation
<b>S-102</b>	Business Economics
<b>S-103</b>	Business Laws
<b>S-104</b>	Business English
	<b>Stage-2</b>
<b>S-201</b>	Fundamentals of Cost and Management Accounting
<b>S-202</b>	Management and Marketing
<b>S-203</b>	Business Mathematics & Statistics
<b>S-204</b>	Introduction to Information Technology
	<b>Stage-3</b>
<b>S-301</b>	Financial Accounting
<b>S-302</b>	Information Systems and I.T. Audit
<b>S-303</b>	Cost and Management Accounting – Performance Appraisal
<b>S-304</b>	Presentation & Communication Skills
	<b>Stage-4</b>
<b>S-401</b>	Advanced Financial Accounting and Analysis
<b>S-402</b>	Integrated Management
<b>S-403</b>	Corporate Laws and Secretarial Practices
	<b>Stage-5</b>
<b>S-501</b>	Management Accounting - Decision Making
<b>S-502</b>	Risk Management and Audit
<b>S-503</b>	Business Taxation
	<b>Stage-6</b>
<b>S-601</b>	Strategic Financial Management
<b>S-602</b>	Financial Reporting
<b>S-603</b>	Management Accounting - Business Strategy