

Total Marks = 55

SECTION – 'A'

Q.2 (a) Do as directed:

(i) Is Mr. Jameel stitching your trouser? (Change the voice)

Ans. Is your trouser being stitched by Mr. Jameel?

(ii) Alisha was making the tea when I walked into the house. (Change the voice)

Ans. The tea was being made by Alisha when I walked into the house.

(iii) "Call the first witness," said the Judge. (Change the speech)

Ans. The Judge commanded them to call the first witness.

(iv) He said, "Alas! I am undone." (Change the speech)

Ans. He exclaimed sadly that he was undone.

(b) Read each sentence to find out if there is any error in it. The error, if any, will be in one part of the sentence: (Opt one choice as your answer)

Answer: Find the answers in Bold phases.

1. In spite of the extreme cold she insisted on taking a trip to Murree  
(a) (b) (c)  
**where is her birthplace.** No error.  
(d) (e)
2. Keeping in mind the rivalry between Ali and Aamir  
(a) (b)  
**the manager has assigned him** to different teams. No error.  
(c) (d) (e)
3. In recent times companies have found **the internet to be ideal place**  
(a) (b)  
to hire personnel and form business partnerships. No error.  
(c) (d) (e)
4. These rules were created **to protect the interests of the student**  
(a) (b)  
Who live away from home and have no local guardian. No error.  
(c) (d) (e)
5. Concerned over the loss of revenue **the Government plan**  
(a) (b) (c)  
to review the policy immediately. No error.  
(d) (e)
6. **There are very fewer hotels** providing facilities for  
(a) (b)  
guests who want to bring their pets along with them. No error.  
(c) (d) (e)

Q.3 (a) In the following sentences, each phrase in bold type can be replaced by the options A, B, C, or D to make the sentence grammatically correct. Select the option 'E' if the sentence is correct.

(Find the answers in Bold phases)

1. **Unless a man with** plenty of money can afford a house in this locality.  
(A) Until a man has (D) **Only a man with**  
(B) When a man possesses (E) No correction required  
(C) Except a man of

2. Pakistan is a diverse and breathtaking country with many places **worthwhile to see**.
 

(A) worth sight	(D) worthy seeing
(B) <b>worth seeing</b>	(E) No correction required
(C) worthwhile scene	
  
3. The sales conference **cannot be began** till the festive season is over.
 

(A) cannot have beginning	(D) has no beginning
(B) unable to begin	(E) No correction required
(C) <b>cannot begin</b>	
  
4. **Taken everything into consideration**, we feel that the principal was justified in suspending the student.
 

(A) Taking all things into considering	(D) While taking everything for consideration
(B) To take everything with consideration	(E) No correction required
(C) <b>Taking everything into consideration</b>	
  
5. He succeed in getting the promotion as he **performed well** than the other candidates in the written test.
 

(A) performed best of	(D) performing very well
(B) <b>performed better</b>	(E) No correction required
(C) performance was better	
  
6. The channel has **brought the rights** to the cricket series for a huge sum of money.
 

(A) paid the rights for	(D) bought off the rights to
(B) <b>bought the rights for</b>	(E) No correction required
(C) been paid the rites to	

- (b) **Describe the professions of the following professionals:** (Answers)
- |   |               |              |
|---|---------------|--------------|
| (i) One who tells the future from the stars.            | _____ ? _____ | (Astrologer) |
| (ii) One who acts as a middleman in buying and selling. | _____ ? _____ | (Broker)     |
| (iii) One who sells meat.                               | _____ ? _____ | (Butcher)    |
| (iv) One who sells flowers.                             | _____ ? _____ | (Florist)    |
| (v) One who makes and sells gold articles.              | _____ ? _____ | (Goldsmith)  |
| (vi) One who mends shoes.                               | _____ ? _____ | (Cobbler)    |

**Q.4 (a) Give the correct meaning of the following idiomatic expressions and then use them in your own composed sentences:**

**(Meanings of the idiomatic phrases have been given. Each student will compose the sentence differently)**

- (i) A cock and bull story

**Ans. An invented story, one hard to believe**

- (ii) Castles in the air

**Ans. Plans which can't be carried out**

- (iii) Like a fish out of water

**Ans. In a situation to which one is unaccustomed and which makes one feel uncomfortable**

- (iv) Come out of one's shell

**Ans. To become less shy**

(v) Let the cat out of the bag

Ans. To reveal a secret

(b) Complete the sentences with an appropriate form of the words in the list:

bear	exhaust	plug in
block	go	qualify
confuse	insure	schedule
crowd	locate	spoil
divorce	lose	stick
do	marry	turn off

- (i) The meeting will be scheduled for tomorrow at nine.
- (ii) That's hard work! I am exhausted. I need to rest for a while.
- (iii) You told me one thing, and John told me another. I don't know what to think. I am confused.
- (iv) Saima is probably sleeping. The lights in her room are turned off.
- (v) Areeba and Hassan were married to each other for five years, but now they are divorced.
- (vi) I'm sorry. You are not qualified for the job. We need someone with a degree in electrical engineering.
- (vii) I love my wife. I am married to a wonderful woman.
- (viii) We can't eat this fruit. It is spoiled/spoilt. We'll have to throw it out.

SECTION – B

Q.5 Read the following passage and answer the questions given below:

Answers of the passage questions:

Q.1 According to the writer, why the world has shrunk?

Ans Since information moves so fast from point to point, it seems that the world has grown smaller.

Q.2 Why do we tend to think that English is an ideal international language?

Ans We probably think that since we are good at it, everyone else should be too.

Q.3 Why would the French people object to English being the international language?

Ans The French are proud of their language and think that it is more suitable for the world.

Q.4 Explain briefly why the writer thinks that all the world will be a big happy family?

Ans The writer points out that there are many languages but their common language will be English. No one will be allowed another language to become the national language and it will become a big happy family as they speak same language.

Q.5 For each of the following words give one word which has the same meaning as it has in the passage.

Ans (i) churn out (**Produce at a fast rate**) (iii) Refined (**Classy/elegant**)  
(ii) Immersed (**Sunk**) (iv) Feign (**Pretend**)

Q.6 (a) Many reports are written in business. They are a very important method of gaining and giving information. Although many reports are presented orally, for example at a meeting, reports are usually presented in writing.

Formal reports are usually written by a committee or group of people after fairly detailed investigation or research. They are often presented under the following prescribed series of headings.

- Format of memo report
- Terms of reference
- Findings/conclusions
- Recommendations (if requested)

- (b) No fixed answer to this question can be framed. Various examinees would treat the task differently.

Memo is a written communication from one person to another (or a group of people) within the same organization. Memo serves a variety of purposes. It is important that the memo headings show the details of sender and recipient as well as reference and date. Following headings are suggested:

**Memorandum Parts**

To \_\_\_\_\_  
From \_\_\_\_\_  
Ref. \_\_\_\_\_  
Date \_\_\_\_\_

**Main body of Memo:**

- Introduction \_\_\_\_\_ Background information
- Details \_\_\_\_\_ Facts and figures
- Response \_\_\_\_\_ An action statement
- Close \_\_\_\_\_ A relevant one-liner

**Q. 7 ESSAY WRITING:**

Introduction should be relevant to topic selected and brief having a contract sentence indicating sequence of information in main body.

The body of the composition should :

- Have a good organization and coherence
- Topic/thesis sentences and supporting sentences
- Good grammar/syntax
- Matter should indicate wide reading
- Good and succinct expression, logical sequence
- Conclusion

- Q. 8** No fixed answer to this question can be framed. Various examinees would treat the task differently.

Letters are used for written messages to individuals outside an organization and also used to communicate formal written messages to employees within an organization.

Most letters contain seven standard parts:

- Heading
- Inside address
- Salutation
- Body
- Complimentary close
- Signature block
- Reference initials

**THE END**

SUGGESTED ANSWERS