



ICMA
Pakistan

Lahore Branch Council 2019-21

A Practical Session on **Import and Export Documentation**



Documentation of Import and Export can be tricky at times. The Lahore Branch Council (LBC) has been regularly organizing programmes for the benefit of members on variety of topics. For the assistance of members who are directly or indirectly involved in Import and Export, the Lahore Branch Council is organizing a practical session on "Import and Export Documentation".

Contents:

- What is an L/C (Letter of Credit) and what is not?
- Detailed understanding of L/C clauses
- Practical Exercise on Import - Export L/C documentation in Pakistan: correspondence, agreements, LC issuance, swift, processing, Shipment, Bank's channels, Bank Settlements, Reporting to SBP
- How should we do Import - Export business in Pakistan? (Complete Process Flow) Steps from Decision to Start Business Till deal settlement
- How to effectively manage terms of sale ICC: In-co-terms 2010: analysis of task, cost & risk
- SBP & ICC regulation / rules that can save penalty / fine and avail the incentives with International Trade Payment Methods: Advance T.T.s / Documentary Collections and L/C's Process, Terminology, concepts
- How to avoid Discrepancies Penalties in L/C documents

Program Details:

CPD:
3 Hours

Day, Date & Timing:

Tuesday, October 26, 2021, 6 pm to 9 pm

Venue:

ICMA Campus, Lahore.

Investment / Fee:

Members ICMA Pakistan/ICAP/PIPFA/ACCA/CIMA	: Rs. 500/-
Females & Senior Members	: Rs. 300/-
Qualified / Affiliate / CMA Students	: Rs. 300/-
Non-Members	: Rs.1,000/-
Session will be followed by Dinner.	

As per Government directives the SOPs for COVID-19 shall be observed strictly.

Contact person for registration:

Habib-Ullah Anwar Shami

Officer (Continuing Professional Development)

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Distinguished Trainer



Ijaz Ahmad

Consultant, Writer, Corporate Trainer & Service Provider of Import-Export Business

Author of best-selling book "Complete IMPORT & EXPORT Business Manual" highly appreciated and endorsed by the Governor State Bank of Pakistan, Governor Punjab, Federation of Pakistan Chambers of Commerce & Industries (FPCCI) and Federal Ministry of Commerce, Government of Pakistan

- Vice Chairman Export Trade Committee FPCCI (Year 2017-18)
- Chairman Ijaz Sons Import Export (Pakistan's Largest Service Provider of Import Export all type services in Pakistan & USA)
- Trainer/ Consultant of Lahore Chamber of Commerce and Industry (LCCI), (NBDP)-SMEDA, NIBAF, State Bank of Pakistan & Commerce Ministry of Pakistan
- Panelist at TV Channels and Radio Pakistan

With warm regards:

Najaf Abbas, ACMA
Chairman, CPD Committee
Lahore Branch Council

Abdul Razzaq, FCMA
Vice Chairman
Lahore Branch Council

Salman Haider, FCMA
Chairman
Lahore Branch Council

Institute of Cost and Management Accountants of Pakistan
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