



ICMA
Pakistan

Islamabad Branch Council 2019-21

Workshop on **Oracle HRMS & Payroll** Release 12

Workshop Overview:

Keeping in mind the increasing professional interest of ICMA Pakistan students and members in ERP Applications especially Oracle E-Business Suite R12, Islamabad Branch Council (IBC) of ICMA Pakistan is pleased to announce 5 days (evening sessions) workshop on Oracle HRMS & Payroll.

**Welcome Back
to Campus**

Stay safe by following all
COVID 19 SOPs

Workshop Outline:

- Fundamentals of System Administration
- Introduction to HRMS
- Define Organization Hierarchy and Classifications
- Define Position Hierarchy and Position Control
- Define Job & Job groups Learner
- Define Grade Structure: Grade Range / Grade Steps and Points
- Create and Maintain Career Management: Competencies, Qualification Types
- Apply User & System for Person Types & Assignment Status
- Manage Employee & Assignment Data – New Hire, Promotion, Transfer, Termination
- Manage Other Employee Data – Contracts, Qualifications, Medical Assessments
- HRMS Reports
- An Introduction to Payroll Administration
- Overview of Payroll Processing
- Pay Period Cycle
- Batch Processing
- QuickPay
- Balance Adjustments
- RetroPay
- Payroll Reports

Workshop Facilitator:



Mateen Muhammad Khan, ACMA

Mr. Mateen Muhammad Khan is an Associate Member of ICMA Pakistan. A dynamic ERP Professional and Oracle Trainer having total 17 years of experience (Including Audit & Accounts) in Oracle ERP Functional Track, including over 8 years of International experience (UAE, Nigeria, KSA). He has an accomplished track record for Oracle ERP Project Implementation & Management (Financials & SCM) & Support Service Delivery Management.

Date & Timing:

Tuesday- Saturday, October 20-24, 2020
Timings: 05:30 PM. to 08:30 PM.

Venue:

ICMA Pakistan, Islamabad

Fee:

Members ICMA Pakistan/ICAP/PIPFA	5,000
Students of ICMA Pakistan	4,000
Others	6,000

5 Days
CPD:
15 Hours

Contact for registration:

Zulfiqar Ali

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With warm regards:

Mohammad Abdur Rab Khan, ACMA

Secretary,
Islamabad Branch Council

Mohammad Nawaz, ACMA

Chairman, CPD Committee
Islamabad Branch Council

Muhammad Arif, FCMA

Vice Chairman,
Islamabad Branch Council

Adil Ameen, FCMA

Chairman,
Islamabad Branch Council