



PRESENTATION EXAMINATION – SECTION-D

Time Allowed: 15 Minutes

Maximum Marks: 30

- (i) Computer Based Sections of Multiple Choice Questions (MCQs) – Section-A, Short Cases – Section-B, and Report Writing – Section-C administered separately are integral parts of this [PM6] Communication Skills – Practical Corporate Training Level-2 Examination.
- (ii) Presentation Evaluators will distribute the presentation evaluation top cover sheet to the candidates before the start of the presentation.

SELECT ANY ONE SITUATION FROM THE FOLLOWING FOR YOUR PRESENTATION

SITUATION # 1

Gel Limited, a large oil refinery, generates tonnes of wastage during the process of production. The wastages affect the environment badly. Recently the refinery is willing to adopt the Corporate Social Responsibility (CSR) policy, which may contribute something positive to the environment. After analyzing and optimizing the best possibility, Gel signed a contract with Samba Company. It has been decided that the whole wastage will be processed to refine again and then will be converted into black paint and black inks. Moreover, the excess wastage will be used as gluing agent for the roads construction/ maintenance.

The main idea of this contract is “to give something positive to the environment”.

Required:

As a Corporate Consultant, give a presentation on the aforementioned statement, covering the following points:

- Global warming effect on environment.
- The continued depletion of natural resources.
- Companies are shifting policies to become more environmental friendly.
- How the global warming issue creates its financial impact on the economy of the country?
- Conclusion.

SITUATION # 2

Karwaan Company is an equal opportunity company. As per the policy, the company is not able to fulfil the requirement of equal opportunity. Recently, the HR Manager has been hired by the company. During the review of policies, it has been observed by the HR Manager that the departmental heads are enforcing their staff for overtime to achieve the assigned targets and because of this reason, the company is not fulfilling the said policy. The HR Manager highlights the issue to the Executive Director and discusses the importance of gender equality.

Required:

As an HR Manager of Karwaan Company, you are required to give a presentation, covering the following topics:

- Gender discrimination in our country resulting less jobs for women.
- Why educated women are not working?
- Women are the real architects of our society.
- Women, who are leading the world.
- Conclusion.

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INSTRUCTIONS:

- (a) Preferably, the students are advised to express their original thoughts/ insight using tools of creativity and imagination.
- (b) The examinees are required to make an oral presentation of 15 minutes before audience including examiners and some students. The awarded marks will depend on the oral presentation combined with the use of visual aids like charts, graphs, transparencies, etc. The time spent by each examinee in positioning charts and visual aids will be excluded from the allowed time i.e. 15 minutes for each presentation.
- (c) The presentation is acceptable on multimedia/ projectors only.
- (d) The examinees shall arrange their own devices/ USBs etc. for presentation.
- (e) The examinees must ensure the version of operating system or software installed at their centres one week before the presentation examinations.
- (f) The examinees should be well prepared for their presentation and shall make their presentation professionally rather than mere reading their slides/ transparencies.


Total marks of the test is 30 that would be allocated as follows:

Y = YES = 1 Mark

N = No = 0

S = Sometimes = ½ Marks

1.	Was he/she dressed well for the presentation?	Y / N
2.	Did he/she capture audience attention with the complimentary paras in the beginning?	YY / NN
3.	Was the topic clearly focused upon?	YY / NN
4.	Did he/she present brief structure (plan) of presentation?	YY / NN
5.	Did he/she settle himself/herself soon?	Y / N
6.	Did he/she use transitions when required?	YY / NN / SS
7.	Did he/she give specific examples/ facts and details in the presentation?	Y / N
8.	Did he/she generate interest in the presentation through his/her tone?	YY / NN / SS
9.	Were his/her movements natural and was he/she confident with proper eye contact and other gestures?	YY / NN / SS
10.	Did he/she have well designed, well thought out visuals for the presentation?	Y / N / S
11.	Did he/she use visual aids, intelligently?	YY / NN / SS
12.	Was his/her pitch of sound, fair and audible?	Y / N
13.	Did he/she maintain good pacing (medium, fast or slow)?	Y / N / S
14.	Did he/she use positive phrasing (clarity of language)?	YY / NN
15.	Did he/she conclude the presentation in a complimentary way?	YY / NN
16.	Did he/she offer any concrete recommendations/ suggestions?	Y / N
17.	Did he/she invite questions from the audience?	YY / NN
18.	Did he/she handle the questions with ease and comfort?	YY / NN
19.	Did he/she stay back and participate in presentations of other students (same group)?	Y / N



SENIOR DIRECTOR EXAMINATIONS