



**C I R C U L A R**

**GUIDELINES FOR STUDENTS**

**REVISED PAPER PATTERN & STYLE FOR PROFESSIONAL COMPETENCE LEVEL (PCL) EXAMINATIONS  
[W.E.F. SPRING 2016 SESSION]**

It is notified for all concerned that under the advice of Competent Authority, the paper pattern & style of the PCL Examinations, from Module-1 to Module-4, have been revised/ categorized into two (2) to three (3) sections comprising MCQs, Short Cases and Practical/ Report Writing/ Presentation, w.e.f. **Spring 2016 Session**, which is as follows:

Business Accounting (BAF -701) – Module-1	Sub-Modules			Total Marks	Time Allowed
	ERP – Oracle Financials	Excel	Auditing		
• Section-A – MCQs	20	20	10	50	01 Hour 30 Minutes
• Section-B – Short Case(s)	20	–	10	30	01 Hour
• Section-C – Practical	–	20	–	20	30 Minutes
<b>Total</b>	<b>40</b>	<b>40</b>	<b>20</b>	<b>100</b>	<b>03 Hours</b>
Business Finance (BAF-702) – Module-2	Sub-Modules			Total Marks	Time Allowed
	Banking	Insurance	Stock Exchanges		
• Section-A – MCQs	20	20	20	60	01 Hour 45 Minutes
• Section-B – Short Case(s)	20	10	10	40	01 Hour 15 Minutes
<b>Total</b>	<b>40</b>	<b>30</b>	<b>30</b>	<b>100</b>	<b>03 Hours</b>
Business Laws & Ethics (BLE-801) – Module-3	Sub-Modules			Total Marks	Time Allowed
	Taxation	Commercial and Corporate Laws	Business Professional Ethics		
• Section-A – MCQs	–	20	10	30	01 Hour
• Section-B – Short Case(s)	10	20	10	40	01 Hour 15 Minutes
• Section-C – Practical	*30	–	–	30	45 Minutes
<b>Total</b>	<b>40</b>	<b>40</b>	<b>20</b>	<b>100</b>	<b>03 Hours</b>
Business Management & Leadership (BML-802) – Module-4	Sub-Modules			Total Marks	Time Allowed
	Business Report Writing	Presentation Skills	Organizational Management		
• Section-A – MCQs	–	–	20	20	45 Minutes
• Section-B – Short Case(s)	–	–	15	15	30 Minutes
• Section-C – Report writing	40	–	–	40	01 Hour 15 Minutes
• Section-C – Presentation	–	25	–	25	30 Minutes
<b>Total</b>	<b>40</b>	<b>25</b>	<b>35</b>	<b>100</b>	<b>03 Hours</b>

\* e-filing

**Note:**

- Each MCQ carries one (1) mark.
- The MCQs examination will be Computer Based Examinations (CBEs).
- Short cases will be taken manually on answer script.
- Practical examination will be scenario based question and will be taken on computers.
- Report writing will be a written examination in which examinees are required to write a report on specific situation or topic.
- Presentations are required from examinees on any topic out of two (2) specified by Examination Department.
- The examinations of 'MCQs & Short Case Study' and 'Practical/ Report Writing/ Presentation' will be held separately.

**ACTING DIRECTOR EXAMINATIONS**